



SHORT-TERM PROPERTY LICENSE APPLICATION

ORDINANCE 1 OF 2024

Property Information

Property Address: _____ Tax ID #: _____

Parcel ID: _____ Zoning District: _____

Owner Information

Property Owner Name: _____ Phone: _____

Address: _____ Email: _____

Operator/Point of Contact: 24-hour emergency

Name: _____ Phone: _____

Address: _____ Email: _____

Property Details

Bedrooms for short-term use: _____ Total sq. ft.: _____ Unit Numbers: _____

Max occupants: _____ Vehicles permitted: _____ Off-street spaces: _____

Months intended for rental operation: _____

Principal residence? Yes No

Utilities: Public Water Public Sewer Private Well Septic

Required Attachments

- Copy of current Fayette County Hotel Room Excise Tax Certificate
- Copy of current Homestead Exclusion on Real Estate Taxes
- Copy of current Pennsylvania Sales Tax License
- Certificate of Insurance showing ≥ \$500,000 liability coverage with STR endorsement
- Proof of property ownership (deed or tax bill)
- Floor plan showing bedrooms & smoke detectors
- Parking plan or site sketch
- Copy of guest rental agreement template
- Acknowledgment of Borough Short-Term Rental Ordinance Compliance

Applicant Certifications/Acknowledgments

- The dwelling is free of outstanding Borough code or State law violations.
- The property is equipped with required smoke detectors (each bedroom, hallways, and each floor).
- The property complies with all occupancy, parking, trash, and noise standards.
- Only one short-term rental agreement will be active at a time.
- All rental records will be kept for 24 months and provided upon request.
- Failure to comply may result in revocation of license and/or fines of \$300–\$1,000 per violation.

I have read and understand all regulations and requirements pertaining to short-term rentals within Ohiopyle Borough, Ordinance 1 of 2024, attached here within.

Owner Signature: _____ Date: _____

Operator/Point of Contact Signature: _____ Date: _____

FOR BOROUGH USE ONLY

Application Fee: \$300.00

Cash:

Check #:

License #:

Issued on:

Expires:

License valid January 1, 2026 – December 31, 2026 (renew annually)

Council Member Signature: _____ Date: _____

Secretary Signature: _____ Date: _____